

Driven Agent Services

SERVICE MENU & STARTING RATES

Hands-on back-office support for active agents and teams: from listing launch through closing, condo document triage, and workflow improvement.

Licensed Florida real estate professional with 15+ years of transaction and operations experience.

Contract-to-Close Coordination

\$495/file

Complete accepted-contract file setup, deadline tracking, checklist control, milestone follow-up, agent reminders, and final broker compliance cleanup. No upfront coordination fee; payment is due at closing.

Condo/HOA Document & Inspection Triage

\$129/report

Powered by DealShield. We organize the condo/HOA packet, identify missing documents, surface reported inspection findings, and deliver a clear, human-reviewed triage summary for the agent and buyer.

Listing Launch Execution

\$349/listing

Comprehensive prep including seller intake, launch checklists, MLS draft preparation for agent review and activation, media/showing coordination, document organization, timeline setup, and vendor tracking to ensure a seamless market entry.

Listing Visibility Upgrade

\$599/listing

Everything included in Listing Launch Execution, plus professional aerial photos and clips, neighborhood context content, and custom marketing captions.

Agent Operations Audit + Setup

\$750+

Custom workflow audits to identify performance bottlenecks, clean up your CRM/tracker systems, and build practical, automated pipelines that save your team hours.

SOUTH FLORIDA BASED | LICENSED REAL ESTATE PROFESSIONAL | HUMAN-REVIEWED SUPPORT

NEXT STEP

Need help with a transaction, listing, condo packet, or operations system?

Text or email the property address, target date, and support needed. Scope, pricing, and availability are confirmed before work begins.

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Rates are starting points. Rush files, condo-heavy files, dual-side files, complex takeovers, and ongoing monthly support are quoted before work begins.

Condo/HOA and inspection support is administrative organization and technology-assisted triage with human review, not legal, engineering, insurance, inspection, or formal approval advice. Drone work depends on FAA, weather, safety, airspace, and property permission.